

# Starting Primary School in Haarlem



ENROLMENT  
AND REGISTRATION  
IN FIVE STEPS

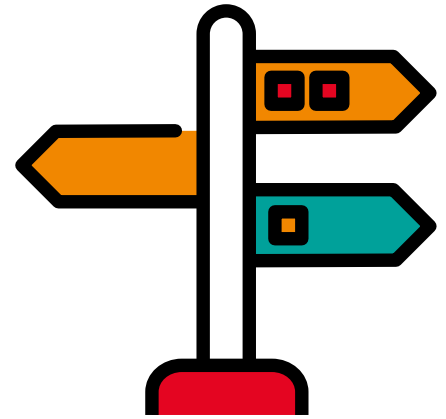
# Start



When children have reached the age of four, they are eligible to receive primary education. In Haarlem there are new rules for the enrolment and registration of children. These rules apply to all children born after the first of January, 2015 (01/01/2015).

## 1 MAKING A CHOICE

There are different types of primary schools. Both public (openbare) or independently-run (bijzondere) primary schools exist; these schools can also have different educational approaches. A wide range of choices is available; there are 49 primary schools in Haarlem. It is imperative that you visit different schools before enrolling your child. This will allow you to decide what schools suit your child best. You can enquire at the school(s) in question for more information on visits.



You (will) have received this information on the placement policy and the enrolment form around the third birthday of your child.

### Priority at a school

*Your child has priority status on the six primary schools that are nearest to the child's home address. These six priority schools (voorrangsscholen) are determined by the walking distance between the primary schools and the home address. The 'Vrije Scholen' (Free Schools) and the Islamic school are exceptions to this rule; any child that lives in Haarlem or its vicinity has equal priority (home address has no influence on these). Haarlem schools located on the edge of the city may have their priority area extend into neighbouring municipalities. Priority for children living in the neighbouring municipality in question is equal to the priority for a child living in Haarlem.*

*By filling in the home address and date of birth of your child at [www.naarschoolinhaarlem.nl](http://www.naarschoolinhaarlem.nl), you can find the primary schools in order of vicinity and the schools your child will receive priority status.*

# 2

## ENROLMENT



You can enrol your child at any primary school in Haarlem, priority schools as well as non-priority schools. You are free to choose a school outside Haarlem. Children living outside Haarlem can also enrol for a school in Haarlem. Enrolling for a primary school can only be done by submitting the enrolment form (aanmeldformulier) at the school of your first preference.

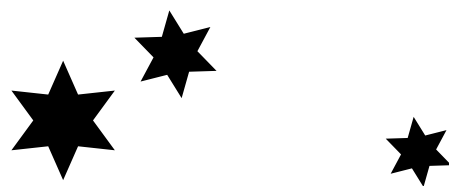
Please check if the pre-printed information on the enrolment form is correct; if this is not the case, please correct it. Fill out the enrolment form completely and write down at least six schools, in order of your preference. The school of your first preference is to be written down as number one (1), then preference number two (2), et cetera. Sign the enrolment form and submit it at the school of your first preference before the deadline. The deadline depends on the date of birth of your child.

Date of birth	Enrolment period and deadline
August 1st to November 30st, 2015	November 12th, 2018 to January 24th, 2019
December 1st to March 31st, 2016	November 12th, 2018 to May 16th, 2019
April 1st to July 31st 2016	November 12th, 2018 to September 27th 2019

Within two weeks after submitting the enrolment form, you will receive an e-mail containing your proof of enrolment. Please check the details on this proof of enrolment. If it contains an error or you want to change the order of your preferred schools, contact the school before the deadline.

### Always enrol!

If you have previously enrolled your child, you will have to do so again, using the new enrolment form. Even if an older sister or brother of your child is already registered at the school of your preference, you still have to enrol your child by submitting an enrolment form to this school.



# 3

## PLACEMENT



The school will register every enrolment in a centralised registration system. After the deadline has expired, all enrolled children will be placed automatically.

If the school has enough places for all enrolled children, they will be granted a place. If there are more enrolments than there are places, children with priority status will be placed first and then all non-priority enrolments will follow. When a child cannot be placed at the school of first preference, he/she will be placed on the second school of preference. If this school is also filled, your child will be placed on the third school of preference, et cetera.

In case your child cannot be placed on any of the preferred schools submitted by you, he will be placed at any of the remaining priority schools. These have not been submitted by you, but are added to your proof of enrolment.

The result of the placement will be that every child is placed at the school of the highest possible preference. The majority of schools in Haarlem have sufficient places for children.

### **The order of allocation of enrolled children:**

1. *An older sister/brother is registered at the school when the child reaches the age of four; a place is guaranteed.*
2. *a. The child has a 'VVE-indication', has attended the preschool educational facilities (VVE) attached to the school for at least three half-days a week, for eight months and has priority status at the school;*  
*b. The child has attended a day care attached to the school or an 'Integraal KindCentrum' (IKC) that works closely with the school for at least two half-days a week, for eight months and has priority status at the school.*
3. *One of the parents of the child has a permanent employment contract at the school.*
4. *The child has priority status at the school.*
5. *The child does not have priority status at the school.*

*Note: Rules one, two and three only apply to the school of first preference.  
Rules two and three only apply to a select number of schools.  
Please check the websites of the schools for more information.*



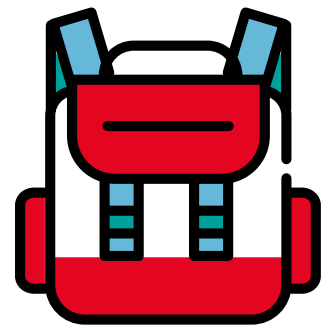


## 4 REGISTRATION

After the placement you will receive a letter from the school where your child has been placed. This letter will contain the final registration date before which you must notify the school that you want to use the allocated place for your child. Please make sure your child is registered in time! The placement will only be certain after being fully registered.

## 5 STARTING SCHOOL

Your child has reached the age of four and will proceed to go to the first group of primary school. The date for the first day at school will be arranged together with the school.







### **More information**

**[www.naarschoolinhaarlem.nl](http://www.naarschoolinhaarlem.nl)**

On this website (a redirect to [www.cjgkennemerland.nl](http://www.cjgkennemerland.nl)) you can find all of the primary schools in Haarlem. After filling in the home address and date of birth of your child, you will also see the schools at which your child has priority status. This website also contains links to the websites of specific schools and boards.

### **Helpdesk 'plaatsingsbeleid' (placement policy)**

E-mail: [info@naarschoolschoolinhaarlem.nl](mailto:info@naarschoolschoolinhaarlem.nl) / tel: 023 543 0160

### **Schools and boards**

You can reach any school or schoolboard for questions. The websites of the schools contain additional information (e.g.: information concerning priority or preschool facilities).

